

# Job Outline

---

**Job Title:**

Lead Technician

**Basis:**

Full Time Annualised

**Salary:**

Grade 7

**Status:**

Permanent

**Base:**

The Met

**Accountable to:**

Technical and Production Manager

**Accountable for:**

N/A

## Your Role:

You will play a key role in the technical support provided to productions at the Met providing excellent customer service to hirers, promoters, artists and community groups.

You will support the Technical and Production Manager to ensure that safe and effective technical practices are developed and implemented ensuring that best practice and legislative requirements are followed.

## In this role, you will:

- Lead on the delivery of live events at the Met.
- Assist visiting companies, crews and community users including supervising casual staff and ensuring the working area is used safely and professionally at all times.
- Under the direction of the Technical and Production Manager working to both planned and reactive scheduling of annual works to ensure all theatre equipment stays in safe, working condition.
- Work with the General Manager of the Met to ensure smooth technical operational management of the programme of events.
- Contribute and participate in regular reviews of health and safety policies and procedures.
- Participate in departmental meetings as required, to ensure high quality technical delivery for all productions / events at the venues.
- Set up, running and troubleshooting, when necessary, all aspects of technical operation across, lighting, sound stage and AV.
- Undertake health and safety checks, fire compliance, testing and training.
- Act as key holder for buildings when required, taking part in the opening / closing and duty cover in liaison with the General Manager.
- Recognise and keep up to date with industry best practice.

# awen



## General Duties and Responsibilities:

- Be responsible for your own safety and that of other staff and any member of the public who may be affected by your acts and omissions at work.
- Participate in any training and development activities to maintain own development or to enhance competence within job role.
- Uphold and integrate our purpose and value in all you do.
- Ensure activities are completed in accordance with Awen's commitment to equity and diversity and in line with best practice and legislation.
- This is not a complete statement of all duties and responsibilities comprising this post, which may have to be varied to meet the changing needs of the business.

# Person Specification

## The Person (ESSENTIAL CRITERIA ARE INDICATED AS (E):

- A good degree of initiative, resourcefulness, flexibility and a self-motivating approach. (E)
- Innovative thinker with a solutions-based approach (E)
- Positive, and motivational approach to support colleagues and teams to achieve common aims and objectives (E)
- Confident and professional approach and enjoys networking and building positive relationships with all stakeholders (E)
- Forward thinking and able to contribute to aims and objectives of Awen through its vision and brand values (E)
- Works well under pressure and able to effectively manage multiple priorities to strict deadlines. (E)
- Set high standards of performance for self and others in meeting internal and external customer expectations (E)
- Interest and enthusiasm in theatres and arts.
- Ability to troubleshoot technical issues and work as a team to achieve positive outcomes

awen

# Qualifications, Skills, Abilities and Experience:

(ESSENTIAL CRITERIA ARE INDICATED AS (E):

- BTEC Level 3 qualification in relevant subject or be able to demonstrate competence through experience (E)
- Electrical / PAT testing / health & safety / pyrotechnics / ladders & towers / first aid at work or other industry related qualifications and training
- High level of technical skill across all disciplines in lighting, sound, AV and stage management (E)
- Safety working knowledge of pyrotechnics and stage effects (E)
- Ability to run planned technical requirements during a production to scheduled deadlines
- Safe working knowledge of safe working loads, rigging and flying practices (E)
- Safe working knowledge of electrical systems and distribution (E)
- Confident working knowledge of IT based operating systems.
- Experience of supervising a technical team.
- Experience of working in a multi-functional venue.
- Experience with Qlab / Zero88 / ETC software/ Allen & Heath Sound Consoles/ GrandMA Lighting/ RCF PA Systems.
- Ability to speak Welsh

awen